



भारत सरकार
GOVT. OF INDIA
पृथ्वी विज्ञान मंत्रालय
MINISTRY OF EARTH SCIENCES

भारत मौसम विज्ञान विभाग
INDIA METEOROLOGICAL DEPARTMENT

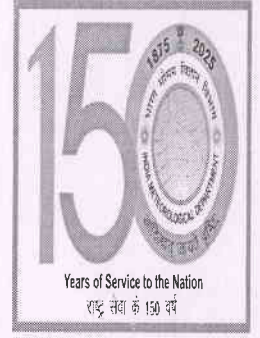
मौसम विज्ञान केंद्र, अहमदाबाद
METEOROLOGICAL CENTRE, AHMEDABAD

आर-एस / आर-डबल्यू बिल्डिंग, समीप अंतर्राष्ट्रीय हवाई-अड्डा, अहमदाबाद-382475

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No.

/AMC-

Date:

16/07/2024

NOTICE INVITING TENDER FOR ISO CERTIFICATION

Meteorological Centre, Ahmedabad invites sealed tenders from ISO Certification bodies duly approved by QCI (Quality Council of India) for preparation of QMS Manual for ISO 9001:2018 standards, for Meteorological Centre Ahmedabad.

Meteorological Centre Ahmedabad, India Meteorological Department is an organization working under Ministry of Earth Sciences, Government of India providing Meteorological Services to the State of Gujarat and Union Territories of Diu-Daman and Dadra Nagar Haveli in fulfilment of the requirements as prescribed by World Meteorological Organization (WMO) and comes under the administrative control of Regional Meteorological Centre, Mumbai. The office at Ahmedabad is one of the 22 Meteorological Centres, situated at various state capitals of the country. Presently Meteorological Centre Ahmedabad has a staff strength of 58 which includes 23 officers of various units. There is a network of 16 departmental observatories and 7 part time observatories over Gujarat, 14 Automatic rain gauge stations, 54 Automatic Weather Stations and 365 state rain gauge stations in Gujarat.

Main functions of Meteorological Centre Ahmedabad

It is the nodal agency for all weather related activities in the state of Gujarat and Union Territories of Diu - Daman and Dadra Nagar Haveli. Its function includes:

1. Taking meteorological observations round the clock and transmitting the same through e mail to ACWC Mumbai and Head Quarter New Delhi.
2. Issuing weather Forecast/warnings (METAR/TAF/Aerodrome warning) for aviation for all the 10 airports in Gujarat and catering VVIP forecast during VVIP movement to the state.
3. Providing Meteorological services to the Gujarat state and union territories of Diu - Daman and Dadra Nagar Haveli for optimum operation of weather -sensitive activities like agriculture, irrigation etc. Weather forecasts for Maximum Temperatures during Summer, Minimum temperature during winter, spatial and temporal distribution of rainfall during monsoon are issued to Gujarat state and Diu - Daman and Dadra Nagar Haveli twice a day for next 7 days. Bulletins for 7 days and warning's for next 5 days. Also, costal weather bulletin, fisherman warning bulletin are issued on daily basis
4. Special weather bulletins and press release and Impact base forecast are issued during extreme weather conditions like Heavy rainfall warning, high and low temperature warnings, Heat Wave, Cold Wave as per the occurrence to the state authorities. Warnings are disseminated through CAP(common alert protocol)-portal designed by NDMA.

5. Being cyclone prone state during pre (March to May) and post monsoon season (October to December) pre cyclone exercise letter are issued twice a year. Port and Fishermen warnings are issued to Maritime agencies during cyclone season. Strong wind map (GIS format) are disseminated during cyclone period.
6. Providing weather related information through print and electronic media, website and through social media .
7. Issuing forecast for national and state highways in Gujarat.
8. Under Heat Action Plan , maximum temperature forecast in the form of Heat Wave bulletin is issued for five days for Ahmedabad, Surat and Rajkot.
9. Issuance of QPF bulletin & Hydro met bulletin mainly in the form of river sub-basin-wise Quantitative Precipitation Forecast(QPF) valid for seven days to Central Water Commission for Inter state river and its' sub basin like Narmada, Tapi, Mahi, Sabarmati, Banas, Daman Ganga and intra state river like Shetrunjee. FFGS (Flash Flood Guidance System) Bulletin is also issued for flash floods in the jurisdiction of MC Ahmedabad.
10. Scrutiny of meteorological observed data from field station by technical section , upkeep of data bank and supply of historical data to private parties, Students .Extreme values of meteorological data are displayed on public domain(URL: <https://mausam.imd.gov.in/ahmedabad> under city weather tab).
11. Inspection and maintenance of all meteorological instruments installed at field observatories and Meteorological Centre Ahmedabad is carried out by Inspectorate section- Meteorological Centre Ahmedabad. In addition to this, periodical maintenance, installation of instruments installed at runway are also taken care by Inspectorate section. Updating of Visibility landmarks of field observatories and airports are carried out at an interval of two years. Revival and maintenance of AWS/ARG stations of Gujarat state. Inspection of meteorological instruments installed at IAF station Jamnagar, Naliya, Naval station Porbandar and Coast Guard station Daman.
12. Upper air data are observed by releasing balloon (twice in a day) attached by GPS base instrument. Radiation data are also monitored through ARS(Automatic Radiation Station).
13. This office monitors the realtime rainfall for all districts of the Gujarat state, Daman, Dadra Nagar Haveli and Diu UTs on daily / weekly / Monthly / Seasonal / Annual basis based on 365 stations .
14. Agro-Meteorological Advisory and Block level forecast is issued twice a week i.e. every Tuesday and Friday for the benefits of farmers of the state. Locust bulletin is also issued quarterly for tracking of Locust insects.
15. Nowcast bulletin is also issued keeping in view of the latest weather condition which is valid for next 3 hours.
16. Public awareness activities regarding the familiarization of IMD services are arranged regular basis for school/college/university/Medical college students as well as government officials.

Scope of work:

It is proposed to have services of an accredited ISO Certification Body for preparation of QUALITY MANAGEMENT SYSTEM MANUAL as per ISO 9001:2018 standards, for Meteorological Centre, Ahmedabad.

The works involve the following activities:

- 1) The firm must have at least 1 year experience in preparation of the QMS manual as per ISO 9001:2018 standards.
- 2) The firm should be able to train our officials and guide the organisation for obtaining ISO 9001:2018 Certificate
- 3) Tender should be inclusive of all kinds of expenditure towards all fees, conveyance cost, accommodation, stationery, printing and any other related expenses.
- 4) No advance payments shall be applicable.

Submission of Tenders:

The tenders complete in all respects in a sealed cover and super scribed as “Tender for preparation of QMS system manual ISO certification (ISO 9001-2018)” which should be submitted on or before the last date 25.07.2024 (up To 2.30 PM) in the Office of the Meteorological Centre, Ahmedabad.

The sealed tenders will be opened on the same day i.e. on date 25.07.2024 at Meteorological Centre, Ahmedabad, at 3pm in the presence of bidders or their representatives who wish to be present. In case date 25.07.2024 is declared a holiday, the tenders will be opened on the next working day at the said time and venue.

Earnest Money Deposit:

The tenders complete in all respects must be submitted with an earnest money of Rs.1000/- for bid in the form of Account Payee Demand Draft in favour of “Assistant Meteorologist (Admin) IMD Mumbai, payable at Mumbai & drawn on any of the Nationalized bank. Please note that tenders not accompanied with requisite earnest money will be rejected out rightly without assigning any reason / entertaining any correspondence.

The earnest money of the unsuccessful bidders will be refunded without accrual of any interest, in due course of time i.e. after awarding the contract.

Terms and conditions :

- The preparation of QMS Manual must be done within a maximum period of 30 days or earlier.
- TDS will be deducted at source at the time of release of payment. The Contract amount as per this schedule shall only be paid in favour of the quoting firm only.
- The Company must have experience of preparation of QMS Manual for ISO 9001:2018 standards.
- Head, Meteorological Centre, Ahmedabad, reserves the right to accept or reject any tender without assigning any reason thereof.
- In case of any dispute, the decision of court in Ahmedabad jurisdiction shall be binding and final. In case of dispute the matter of dispute can be referred to arbitrator appointed by The Head, Regional Meteorological Centre, Mumbai.
- The successful bidder will be required to sign a contract/agreement.
- Tender must be submitted along with necessary Earnest Money Deposit.

Agreement

The successful bidder shall be required to sign the contract agreement with the competent authority on a non-judicial stamp paper of Rs.100/- (Rupees one hundred only) immediately after award of contract.

LIST OF DOCUMENTS TO BE ENCLOSED ALONGWITH TENDER UNDER SEALED COVER

- a. NABCB Accreditation Certificate/ QCI/ Gov. Certificate.
- b. Certificate of PAN/Service Tax No.
- c. Company Registration Certificate.
- d. Certificate of Experience/Performance in the field, of past 1 year
- e.. Acceptance of Terms and Conditions of IMD

Ahmedabad

Dr. Ashok kumar Das (Sc."F")
Head, M.C.Ahmedabad

डॉ. अशोक कुमार दास
Dr. Ashok Kumar Das
वैज्ञानिक-एफ तथा प्रमुख
Scientist-F & HEAD
मौसम केंद्र, एअरपोर्ट,
अहमदाबाद-382475
Meteorological Centre,
Airport, Ahmedabad-382475

"FINANCIAL QUOTE"

1. Rates Quoted for preparation of QMS Manual for ISO 9001:2018 standards:
(Rupees _____ only)

- Financial proposal (In Indian Rupees) should be in the form of a lump sum amount inclusive of all taxes for the entire Scope of Services.
- I agrees to the payment terms of the Meteorological Centre, Ahmedabad.

(Signature with seal of the tenderer)

UNDERTAKING

I/We , undertake to abide by all statutory liabilities framed by Government / Meteorological Centre, Ahmedabad, the terms and conditions of the tender document and the agreement which shall be signed on the award of the contract.

(Signature with seal of the tenderer)

SPECIAL CONDITIONS

1. CONDITION UNDER WHICH THIS BID IS ISSUED:

- i. This Bid is Not an Offer and is issued with no commitment. The Head, Meteorological Centre, Ahmedabad, reserves the right to withdraw the Bid and change or vary any Part thereof at any stage. The Head, Meteorological Centre, Ahmedabad, also reserves the right to disqualify any bidder, should it be so necessary at any stage.
- ii. The Head, Meteorological Centre, Ahmedabad, Reserves the right to withdraw this Bid if it determines that such action is in its best interest.
- iii. No oral Conversations or agreements with any Official, agent or employee of the Meteorological Centre, Ahmedabad, shall affect or modify any terms of this Bid and any alleged oral agreement or arrangement made by a bidder with any agency, official or employee of this office, shall be superseded by the definitive agreement that results from this Bidding process. Oral Communications by Meteorological Centre, Ahmedabad, to bidders shall not be considered binding on the Head, Meteorological Centre, Ahmedabad, nor shall any written materials provided by any person other than The Head, Meteorological Centre, Ahmedabad.
- iv. Neither the bidder nor any of the bidder's representatives shall have any claims whatsoever against Meteorological Centre, Ahmedabad, or any of their respective officials, agents, or employees arising out of or relating to this Bidding or these procedures (other than those arising under a definitive service agreement with the bidder in accordance with the terms thereof)
- v. Applicants, who are found to canvass, influence or attempt to influence in any manner the qualification or selection process, including without limitation, by offering bribes or other illegal gratification shall be disqualified from the process at any stage.

2. RIGHT TO THE CONTENT OF THE PROPOSAL:

For all the bids received before the last date and time of bid submission the proposals and accompanying documentation of the proposal will become the property of Meteorological Centre, Ahmedabad, and will not be returned after opening of the proposals. Meteorological Centre, Ahmedabad, is not restricted in its rights to use or disclose any or all of the information contained in the proposal and can do so without compensation to the bidders.

Meteorological Centre, Ahmedabad, shall not be bound by any language in the proposal indicating the confidentiality of the proposal or any other restriction on its use or disclosure.

3. ACKNOWLEDGEMENT OF UNDERSTANDING OF TERMS:

By submitting a proposal each bidder shall be deemed to acknowledge that it has carefully read all the paragraphs of this Bid including all forms schedules and annexure here to and fully informed itself as to all existing conditions and limitations.

4. EVALUATION OF PROPOSALS:

The bidder's proposals in the bid Document will be evaluated as per the requirement specified in the Bid. The lowest quotation will be decided on overall price quoted by the bidder.

(Signature with seal of the tenderer)